

Constitution

K2BSA Amateur Radio Association

Preamble:

We, the undersigned, wishing to secure for ourselves the pleasures and benefits of the association of persons commonly interested in amateur radio and the Boy Scouts of America, do constitute ourselves the K2BSA Amateur Radio Association, hereinafter KARA, and enact this constitution as our governing law. It shall be our purpose to further exchange of information and cooperation between members, to promote radio knowledge, fraternalism and individual operating efficiency, and to so conduct KARA programs and activities as to advance the general interest and welfare of amateur radio in the community, especially within the Boy Scouts of America.

Membership — Article I

All persons interested in amateur radio communications and the Boy Scouts of America shall be eligible for membership. Membership shall be by application upon such terms as the club shall in its bylaws provide.

Officers — Article II

Section 1 – The officers of this club shall be: President, Vice-President, Secretary, and Treasurer.

Section 2 – The officers of this club shall be elected in January of even numbered years for a term of two (2) years by ballot of the members via online system. The online system must use available means to validate that only one vote per member is registered.

Section 3 – Nominations can be submitted by KARA members up to 30 days prior to the election. All nominations received will be placed on the ballot.

Section 4 – Vacancies occurring between elections must be filled by special election within ninety (90) days following withdrawal or resignation.

Section 5 – Officers may be removed by a three-fourths (3/4) vote of the membership.

Section 6 – The Trustee of the K2BSA FCC club license shall be appointed by the Executive Committee. Appointment and/or reappointment shall be at the time the license for K2BSA is renewed or when the office becomes vacant because of death, removal, relocation, resignation, etc. The Trustee may be removed from office and/or the office declared vacant for cause by a three-fourths (3/4) majority vote of the Executive Committee.

Section 7 – The Executive Committee shall consist of all elected officers and the Trustee. Also, the immediate Past President of KARA shall serve as an ex-officio member of the Executive Committee but shall have no vote.

Duties of Officers — Article III

Section 1 – The President shall preside at all meeting of this association, and conduct the same according to the rules adopted. He/she shall enforce due observance of this Constitution and Bylaws; decide all questions of order, sign all official documents that are adopted by the KARA; and perform all other duties pertaining to the office of President. He/she shall file an annual President's Report to the membership that documents association activities and status.

Section 2 – The Vice President shall assume all the duties of the President in the absence of the latter. In addition, he/she shall be responsible for planning and organizing KARA meetings and activities. As requested by the President, the Vice President will chair committees and shall file an annual Committee Report.

Section 3 – The Secretary shall keep a record of the proceedings of all meetings and keep a roll of all members. He/she shall also maintain a record of all association equipment, which reflects its location, condition, and disposition. The Secretary shall also carry on all correspondence, read communications at each meeting, and mail written notices to each member. The Secretary shall file an annual Membership Report. At the end of the Secretary's term, s/he shall turn over all Association records in his/her possession belonging to the Association to the succeeding Secretary.

Section 4 – The Treasurer shall receive and receipt all monies paid to the club; keep an accurate account of all monies received and expended; pay no bills and incur no debt without proper authorization by the association or its officers in accordance with this Constitution and Bylaws. The Treasurer shall make available all records and materials of office for audit in accordance with the Constitution and Bylaws. The Treasurer shall file an annual Treasurer's Report. At the end of the Treasurer's term, s/he shall turn over all Association records in his/her possession belonging to the Association to the succeeding Treasurer.

Section 6 – The Trustee shall maintain a valid FCC license for the club station (K2BSA) and be responsible for its operation. This shall include accepting and approving applications for use of the K2BSA call sign for special Scouting events.

Executive Committee — Article IV

Section 1 – The Executive Committee, as defined in Article III, Section 6, shall be the sole governing body of the KARA, and shall answer only to the KARA membership for its actions.

Section 2 – It shall be the responsibility of the Executive Committee to interpret the Constitution. Based on its constitutional interpretation and directives of the KARA membership, the Executive Committee shall formulate the policies by which KARA shall be operated.

Section 3 – The Executive Committee shall function only as a group or unity. Its policy decisions shall be implemented by the President.

Section 4 – The Executive Committee shall authorize the expenditure of monies, not to exceed the amount specified by the Bylaws.

Section 5A – All decisions of the Executive Committee must be approved by a majority of its members (except as noted in Section 6 below).

Section 5B – The results of all votes shall be recorded in the Minutes of the meeting.

Section 5C – Each Executive Committee member shall have one (1) vote, except that the presiding officer (President), who may cast one vote when necessary to break a tie of the Committee.

Section 6 – The Executive Committee may, by vote of two-thirds (2/3) of its members remove any KARA officer from office, if in their opinion one of the following conditions exists:

- A. If, for any reason, the officer cannot fulfill the responsibility of his/her office and such failure to fulfill these responsibilities seriously affects the orderly operation of the KARA activities and/or business.
- B. If, the conduct of any officer should cause excessive dissention among KARA membership to the extent of disrupting normal KARA operation and/or wellbeing.
- C. If the conduct of an officer should be publicly adverse to KARA principles and policies, thereby causing a poor public image of the KARA.
- D. If an officer should be removed from office under this article, the office shall be filled by the terms of Article IV, Section 7.

Section 7A – A direct interpretation of any clause of this Constitution by the Executive Committee shall be made in writing, signed by the Secretary noting all Committee members and how they voted on the interpretation.

Section 7B – This interpretation document shall be placed in a constitutional interpretation log, which shall be maintained as a part of the Constitution.

Meetings — Article V

The Bylaws shall provide for regular and special meetings. At meetings, a minimum of 5% of membership and 75% of the executive committee shall constitute a quorum for the transaction of business. Robert's Rules shall govern the proceedings of all meetings of the KARA.

Dues, Assessments, and Financial Management — Article VI

The KARA, by majority vote of those present at any regular meeting, may levy upon the general membership such dues or assessments as shall be deemed necessary for the business of the organization within its objectives as set forth in the preamble. Non-payment of such dues or assessments shall be cause for expulsion from the association within the discretion of the membership. At no time shall there be deficit spending.

Membership Service and Assistance — Article VII

The KARA, through designated JOTA, National Jamboree, International Scouting, Public Relations, and Operating Committees and other operations/activities will provide for and foster the continuing role of amateur radio in the programs and activities of the Boy Scouts of America and International Scouting.

Disbandment — Article VIII

Section 1 – The KARA shall be considered disbanded whenever:

- A. So voted by no less than two-thirds (2/3) of the qualified voters, or two-thirds (2/3) of the voters in attendance at a meeting, provided all members have been notified in writing that a vote shall be taken on disbandment of the club.
- B. When so voted by two-thirds (2/3) of the Executive Committee if no other members exist and/or can be found to conduct the business of the association.

Section 2 – In case of disbandment, the KARA assets shall be donated to charitable organizations, other clubs, or as prescribed by vote of the remaining members or Executive Committee if no other members exist and/or can be found to conduct the business of the association.

Section 3 – Officers and/or KARA members shall not receive any equipment, compensation, and/or personal gain from the disposition of KARA assets.

Amendments — Article IX

This Constitution may be amended by a two-thirds (2/3) vote of those present during a meeting (online) to consider the vote. The Bylaws may be amended by a simple majority (50%) vote of the members present during a meeting (online) Proposals for amendments shall be submitted in writing to the membership by written notice at least one week in advance of a regular meeting. When amendments have been submitted in writing to all members as prescribed above and provided that all members have been notified of the intention to amend the Constitution and/or Bylaws, the amendments may be voted on at the regular meeting.

Bylaws

1 – Constitution and Bylaws. It shall be the duty of the Secretary to keep the Constitution and Bylaws of the KARA and have the same with him/her at every meeting. The Secretary shall cause all amendments, changes, and additions to be noted thereon and shall permit the same to be consulted by posting the most recent version on the KARA website.

2 – Membership. Applications shall be submitted online. Each applicant must express a willingness to abide by the Constitution and Bylaws and other rules promulgated by the club.

3 – Meetings. Regular meetings shall be held on call of the President at least once per year. Special meetings may be called by the President on recommendation of the Executive Committee. Meetings will be held via conference calls or other suitable means to gather members' ideas and input for the guidance of the Executive Committee. An online election shall constitute a meeting so long as all members are notified of and given the opportunity to vote in such election.

4 – Nominating and Elections Committee. As noted in Constitution Article II Section 2, Officers shall be elected in January of even numbered years. The Nominating and Elections Committee shall consist of four members appointed by the President in September of odd numbered years. Solicitations of nominations shall be announced October 1. Nominations shall be due November 1. Online ballot with candidate names and information shall be posted online December 1 with voting ended December 31. Voting will be canvassed by the Executive Committee with announcement of new officers in January.

5 – Jamboree on the Air (JOTA) Committee. The JOTA Committee shall consist of a minimum four members appointed by the President. The committee shall plan and direct the participation of the club in the international Jamboree on the Air.

6 – National Jamboree Committee. This committee shall consist of a minimum four members appointed by the President. The committee shall cooperate with the Boy Scouts of America and other organizations supporting the National Jamboree in providing equipment and manning amateur radio stations at the Jamboree. This includes providing a display and counselors for the Radio Merit Badge.

7 – International Scouting Committee. This committee shall consist of a minimum four members appointed by the President. The committee shall cooperate with the Boy Scouts of America and other organizations in promoting and advancing the role of amateur radio in the International Scouting program.

8 – Public Relations Committee. This committee shall consist of a minimum four members appointed by the President. The committee shall cooperate with the Boy Scouts of America, the American Radio Relay League, and other organizations in enhancing the public image of amateur radio and the Scouting program.

9 – Operating Committees. The President may appoint such ad hoc committees as are necessary to carry out the programs of the club in accordance with the Bylaws and the Constitution. The term of these committees shall be prescribed by the President and shall

expire at the end of the prescribed term or at the end his/her term in office, whichever shall come first.

10 – Membership Dues. Dues shall be \$12 for lifetime membership.

Signed:

President

Vice President

Secretary

Treasurer